



Agenda Item Details

Meeting Jan 10, 2017 - AGENDA - Regular Meeting
Category 7. REPORTS AND PRESENTATIONS
Subject E. Board Policy Review
Type Reports

Board Policies Reviewed:

- BP 2100, Board Elections
- BP 2210, Officers
- BP 2220, Committees of the Board
- BP 2305, Annual Organizational Meeting
- BP 2310, Regular Meetings of the Board
- BP 2745, Board Self-Evaluation

Board Elections

The term of office of each trustee shall be four years, commencing at the first board meeting in December following the general election in November. Elections shall be held every two years, in even numbered years. Terms of trustees are staggered so that, as nearly as practical, one half of the trustees shall be elected at each trustee election.

The Chancellor shall submit recommendations to the Board regarding adjustments to be made to the boundaries of each trustee area, if any adjustment is necessary, after each decennial federal census. The Chancellor shall submit the recommendation in time for the Board to act as required by law.

Boundaries of current trustee areas as implemented according to law shall be published on the District web site, and made available for inspection at the office of the Vice Chancellor - Finance and Administration.

Reference: Education Code Sections 5000, et seq.

Adopted by the Governing Board: October 10, 1978; November 4, 2003
Revised: January 8, 1980; January 10, 1984; December 11, 2001;
August 2, 2011

Officers

At the annual organizational meeting, the Board shall elect from among its members a President of the Board, a Vice President and a Secretary.

The terms of officers shall be for one year.

The duties of the President of the Board are:

1. preside over all meetings of the Board;
2. call emergency and special meetings of the Board as required by law;
3. consult with the Chancellor on board meeting agendas;
4. communicate with individual board members about their responsibilities;
5. participate in the orientation process for new board members;
6. assure Board compliance with policies on board education, self-evaluation and the Chancellor's evaluation; and
7. represent the Board at official events or ensure board representation.

The duties of the Vice President of the Board are:

1. To act as President in the President's absence.

The duties of the Secretary of the Board are:

1. notify members of the Board of regular, special, emergency and adjourned meetings;
2. prepare and post board meeting agendas;
3. have prepared for adoption minutes of board meetings;
4. attend all board meetings and closed sessions, unless excused, and in such cases to assign a designee;
5. conduct the official correspondence of the Board;
6. certify all board actions as legally required; and
7. sign, when authorized by law or by board action, any documents that would otherwise require the signature of the Secretary or the Clerk of the Board.

Reference: Education Code Section 72000

Adopted by the Governing Board: October 10, 1978; November 4, 2003
Revised: February 6, 1979; December 11, 2001

Committees of the Board

The Board may by action establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by board action shall comply with the requirements of the Brown Act and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory, are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Reference: Government Code Section 54952

Adopted by the Governing Board: October 10, 1978; November 4, 2003
Revised: October 3, 2006; September 2, 2008

Annual Organizational Meeting

The annual organizational meeting of the Board will be held at the regular meeting held in December. The purpose of the annual organizational meeting is to elect a president, vice-president and secretary, and conduct any other business as required by law or determined by the Board.

Reference: Education Code Section 72000(c)(2)(A)

Adopted by the Governing Board: October 10, 1978; November 4, 2003
Revised: February 6, 1979; December 11, 2001

Regular Meetings of the Board

Regular meetings of the Board shall be held on the first Tuesday of each month. Regular meetings of the Board shall normally be held at 1525 East Weldon Avenue, Fresno, California. The Board endeavors to hold one meeting each year at each District site.

A notice identifying the location, date, and time of each regular meeting of the Board shall normally be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Board shall be held within the boundaries of the District except in cases where the Board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District.

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

Reference: Education Code Section 72000(d);
Government Code Sections 54952.2, 54953, et seq.; 54961

Adopted by the Governing Board: October 10, 1978; November 4, 2003
Revised: February 6, 1979; December 11, 2001

Board Self-Evaluation

The Board is committed to assessing its own performance as a board in order to identify its strengths and areas in which it may improve its functioning.

To that end, the Board has established the following processes:

1. A committee of the Board shall be appointed in June to determine the instrument or process to be used in board self-evaluation. Any evaluation instrument shall incorporate criteria contained in these board policies regarding board operations, as well as criteria defining board effectiveness promulgated by recognized practitioners in the field.
2. The process for evaluation shall be recommended to and approved by the Board.
3. If an instrument is used, all board members will be asked to complete the evaluation instrument and submit them to the Executive Secretary to the Chancellor.

A summary of the evaluations will be presented and discussed at a board session scheduled for that purpose. The results will be used to identify accomplishments in the past year and goals for the following year.

Reference: Accreditation Standard IV.B.1.e & g

Adopted by the Governing Board: November 4, 2003