

Monday, June 12th

DRAFT AGENDA

ACCT Headquarters

1101 17th Street NW Suite 300

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| 8:30 a.m. – 9:00 a.m. | Registration and Breakfast |
| 9:00 a.m. – 11:00 a.m. | Boardmanship 101- Focus on the Fundamentals of being an Effective Trustee |
| | Dr. Narcisa Polonio , Executive Vice President, Education, Research & Board Services, Association of Community College Trustees, DC |
| | <ul style="list-style-type: none">• The History of Community College Governance• The Role of the Trustee• The Rookie Trustee Syndrome• Community College Trends and Priorities – Case Studies |
| 11:00 a.m. – 11:15 a.m. | Break |
| 11:15 a.m. – 12:15 p.m. | Voluntary Framework of Accountability |
| 12:30 p.m. – 1:30 p.m. | Lunch |
| 1:30 p.m. – 2:30 p.m. | Trends in Higher Education |
| 2:45 p.m. – 3:45 p.m. | How Trustees Can Apply a College Value Framework to Decision-Making |

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- 9:00 a.m. – 10:00 a.m. Responsibilities of a Public Official**
- Know Your Students
 - Know Your College
 - Know Your Community
 - *Under the Gun* – The Chronicle of Higher Education
- 10:00 a.m. – 10:45 a.m. Operating Procedures**
- By-Laws
 - The Role of the Chair
 - Committee Structure
 - Policy Governance
 - Statutory responsibilities
 - Fiduciary responsibility
 - Coordinating responsibility
- 11:00 a.m. – 11:45 a.m. Advocacy 101 & A National Overview**
- 12:00 p.m. – 12:45 p.m. Working Lunch and T-Shirt Exchange**
- 1:00 p.m. – 2:00 p.m. Budget, Financial Documents and Capital Projects 101 (Group Exercise)**
- 2:00 p.m. – 2:15 p.m. Break**
- 2:30 p.m. – 3:30 p.m. Board-CEO Relationship 101 (Group Exercise)**
- 3:30 p.m. Review of Lessons Learned**
- Wednesday, June 14th**
ACCT Headquarters
1101 17th Street NW Suite 300
- 8:30 a.m. – 9:00 a.m. Breakfast**
- 9:00 a.m. – 9:45 a.m. Conflict Resolution and Diversity**
- 9:45 a.m. – 10:15 a.m. What Trustees Need to Know about the Media**
- 10:15 a.m. – 10:30 a.m. Break**
- 10:30 a.m. – 12:00 p.m. Newly Revised Robert’s Rules of Order, Sunshine Laws, Public Records Requirements and Operational Procedures**
- 12:00 p.m. – 1:00 p.m. Working Lunch**
- Planning, Strategies and Conclusion