

2017

EFFECTIVE TRUSTEESHIP WORKSHOP

January 27-29

Board Chair Workshop

January 28

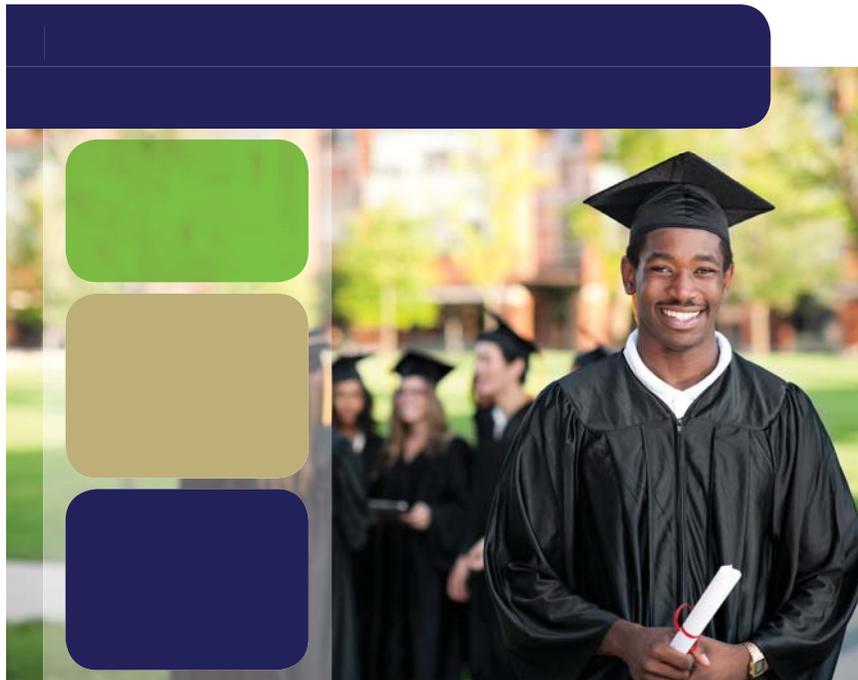
SHERATON GRAND, SACRAMENTO



COMMUNITY COLLEGE LEAGUE OF CALIFORNIA



Proudly supporting the **Community College League of California** in promoting effective leadership for California's community colleges.



We have built decades-long relationships with our clients by becoming a valuable and trusted partner with the leadership teams.

- **Facilities and Business Services**
- **Governance**
- **Labor and Employee Relations**
- **Litigation**
- **Personnel Management**
- **Student Issues**
- **Staff Development**
- **Technology**
- **Title IX**
- **Training**

WELCOME!

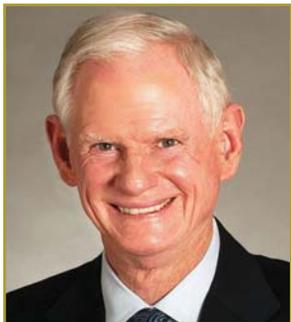
On behalf of the California Community College Trustees (CCCT), welcome to “Effective Trusteeship.” I particularly welcome new trustees to the fascinating and challenging world of serving as a community college board member.

Community college trustees are responsible for providing excellent educational opportunities for students in California and beyond. 72 districts and 113 colleges provide a critical local and state resource on behalf of the people in their communities. Governing boards are guardians of, and stewards for, the public’s interests. They ensure that the community college districts fulfill their responsibility to lead and serve ever-changing communities.

Being a trustee on the board is a demanding yet extremely satisfying responsibility. Trusteeship requires significant time, much new knowledge, and the skills to work with diverse colleagues, constituents, and friends of community colleges. Trustees must respond to complex and often challenging situations. But the rewards are many – seeing students graduate, hearing about the positive impact of the college on the community, enjoying the privilege of playing an important leadership role – all make the commitment to trusteeship worthwhile.

CCCT is committed to helping you become the best trustee you can be. The League’s Effective Trusteeship Workshop has been rated the single best orientation to the board’s role, if you have been elected president of your board, the Board Chair Workshop also provides much practical advice. I hope you enjoy and benefit from these events.

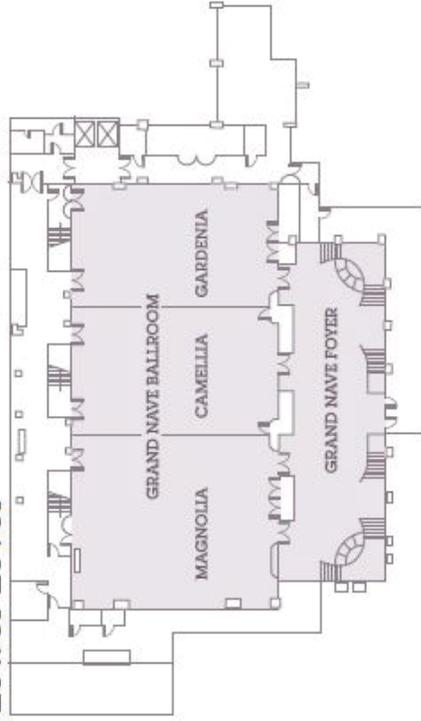
Please do not hesitate to use the resources of CCCT and the League office as you continue in your role as a California community college trustee. We are here for you.



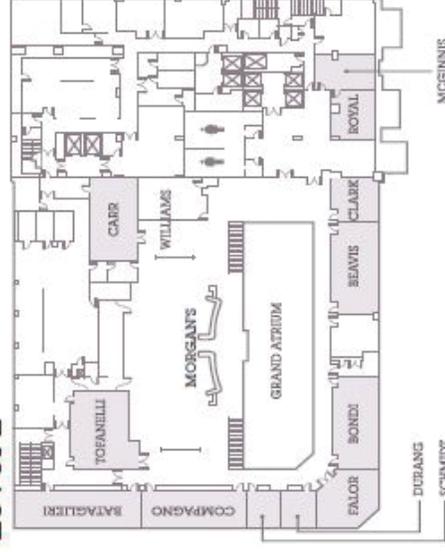
Doug Otto
*President
California Community College Trustees*

HOTEL MAP

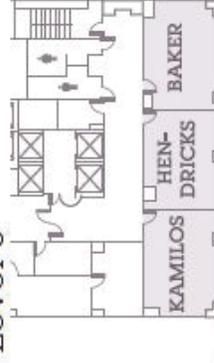
Lower Level



Level 2



Level 3



Lobby Level

Public Market Bar
Glide's Event Space

Level 4

Sheraton Fitness
Swimming Pool
Executive & Sales-Catering Office



Sheraton Grand Sacramento

HOTEL

WORKSHOP TRACKS

There are two tracks for this workshop. Sessions are noted throughout the program with the corresponding track abbreviation, either NT or CE.

TRACK: New Trustees (NT)

Friday, January 27

1:00 p.m. – 2:45 p.m.

Introduction to the Brown Act
Carr

3:00 p.m. – 5:30 p.m.

Introduction to Roles and Responsibilities
Tofanelli

5:30 p.m. – 6:30 p.m.

Reception for New Trustees
Glides Market Foyer

Saturday, January 28

8:30 a.m. – Noon

Effective Trusteeship
Gardenia

1:45 p.m. – 3:30 p.m.

Student Success and Equity
Carr

3:45 p.m. – 5:00 p.m.

The Board's Role in Fiscal Policy
Carr

Sunday, January 29

8:00 a.m. – 10:15 a.m.

The Board/CEO Partnership:
Making It Work
Camellia

TRACK: Continuing Education (CE)

Friday, January 27

1:00 p.m. – 2:45 p.m.

Introduction to the Brown Act
Carr

3:00 p.m. – 5:30 p.m.

A Primer: Collegiate Athletics 101
Bondi
Ethics Training Workshop
Compagno

Saturday, January 28

8:30 a.m. – Noon

Effective Trusteeship
Gardenia

1:45 p.m. – 3:30 p.m.

Advanced Board Chair
Beavis

1:45 p.m. – 5:00 p.m.

Board Chair Workshop
(separate registration required)
Tofanelli

3:45 p.m. – 5:00 p.m.

The Long Beach College Promise
and Guided Pathways
Beavis

Sunday, January 29

8:00 a.m. – 10:15 a.m.

The Board/CEO Partnership:
Making It Work
Camellia

PROGRAM SCHEDULE

(Program is subject to change)

For trustees enrolled in the Excellence in Trusteeship Program (ETP), approved sessions have been noted throughout the program with the following designated competencies:

- | | |
|--------------------------------|---------------------------------------|
| (A) – Accreditation | (FR) – Fiscal Responsibilities |
| (BA) – Brown Act | (G) – Governance |
| (BE) – Board Evaluation | (SS) – Student Success |
| (E) – Ethics | |

FRIDAY, JANUARY 27

11:00 a.m. – 5:00 p.m.

Registration

Glides Market Foyer (lobby level)

1:00 p.m. – 2:45 p.m.

Introduction to the Brown Act (BA, NT, CE)

Carr

The Brown Act ensures that the public’s business is conducted openly. The legal requirements and constraints for open meetings and trustee communication are covered in this workshop.

Todd Goluba, Partner, Atkinson, Andelson, Loya, Ruud & Romo

3:00 p.m. – 5:30 p.m.

Introduction to Roles and Responsibilities (G, NT ONLY)

Tofanelli

As governing board members, trustees perform complex and demanding roles that require sophisticated skills and knowledge. This session provides a broad overview of trusteeship with a focus on the first year in office and an introduction to the League.

Teresa Brown, Trustee, San Joaquin Delta CCD; **Dianne McKay**, Trustee, Ventura County CCD; **Carmen Sandoval**, Director, Education Services and Leadership Development, Community College League of California.

3:00 p.m. – 5:30 p.m.

A Primer: Collegiate Athletics 101 (G, SS, CE)

Bondi

Ask yourself: If a member of your Board of Trustees attended a home athletic contest what would be your level of comfort? What are the rules for out of state recruiting? What is first contact? What forms are required prior to a student taking to the athletic field? What about transgender students, what are their rights? What steps can you take to insure that your school is not sanctioned for athletic misconduct? What is the zero-tolerance rule? How is CALPASS involved in student athletic data collection? This interactive panel discussion will answer these questions and more! The panelists include seasoned CEO's who are board members of CCCAA and the CCCAA Executive Director who will candidly answer your questions and provide tips and techniques to safeguard your student athletic programs from "negative" press.

Jannett N. Jackson, Chancellor, Chabot-Las Positas CCD; **Pam Luster**, President, San Diego Mesa College; **Carlyle Carter**, Executive Director, California Community College Athletic Association (3C2A)

Ethics Training Workshop (E, CE)

Compagno

This interactive training workshop will cover a variety of law-and-ethics issues of particular importance to community college trustees (and CEO's), including conflicts of interest, acceptance of gifts, transparency, required disclosures, and misuse of public resources, with an emphasis on the relationship between "law" and "ethics." Workshop participants will receive a Certificate of Completion.

Jack P. Lipton, Senior Partner, Burke, Williams & Sorensen, LLP

5:30 p.m. – 6:30 p.m.

Reception for New Trustees

Glides Market (lobby level)

6:30 p.m.

Out on the Town (On-Your-Own dinner break)

www.yelp.com/c/sacramento/restaurants or www.urbanspoon.com/c/36/Sacramento-restaurants, or check your smartphone Local app for local restaurant information and reservations.

A SPECIAL WELCOME!

We extend a special welcome to new California community college trustees. New trustees are identified by stars on their name badges.

SATURDAY, JANUARY 28

7:30 a.m. – 7:30 p.m.

Registration

Ballroom Foyer (lower level)

7:30 a.m.

Light Breakfast

Gardenia (lower level)

8:30 a.m. – 12:00 p.m.

Effective Trusteeship (A, G, SS, NT, CE)

Gardenia

Both new and experienced trustees will benefit from this comprehensive overview of governing board responsibilities with emphasis on participatory governance, student success and accreditation.

Julie Bruno, *President, ASCCC*; **Kirsten Corbin**, *Dean, Basic Skills and Special Programs, California Community Colleges Chancellor's Office*; **Mandy Davies**, *Vice President of Student Services, and Willie Duncan*, *Superintendent/President, Sierra Joint CCD*; **Barbara Dunsheath**, *Trustee, North Orange CCD*; **Chantee Guiney**, *Specialist, Instructional Programs and Services, California Community Colleges Chancellor's Office*; **Kathy Hart**, *Superintendent/President, San Joaquin Delta CCD*; **Andra Hoffman**, *Trustee, Los Angeles CCD*; **Otto Lee**, *President, Los Angeles Harbor College*; **Bill McGinnis**, *Trustee, Butte-Glenn CCD*; **Wanden Treanor**, *Trustee, Marin CCD*.

Discussion Table Leaders

Members of the Advisory Committee on Education Services (ACES)

12:00 p.m. – 1:30 p.m.

Colleague Connections Lunch Break – On Your Own

An opportunity for new trustees to discuss effective boardmanship with a trustee member of the League's Advisory Committee on Education Services (ACES).

Visit the "Sheraton Link" on the second floor landing and log on to www.yelp.com/c/sacramento/restaurants or www.urbanspoon.com/c/36/Sacramento-restaurants, or check your smartphone Local app for local restaurant information and reservations.

CONCURRENT SESSIONS

1:45 p.m. – 3:30 p.m.

Student Success and Equity (SS, NT)

Carr

Student Success and Support Program and Student Equity Program: SSSP and SEP 101 are two of the largest Student Services categorical programs administered in the system and are fairly new programs with new funding associated with them. Come to this session to find out about the legislative intent for the programs, the mechanisms in place to determine funding allocations to colleges and districts, and the impact to the operations of the college and its students.

Mia Keeley, *Specialist Equity Program* and **Rhonda Mohr**, *Dean of Student Services, California Community Colleges Chancellor's Office*

Advanced Board Chair (BE, CE)

Beavis

If you have attended the Board Chair Workshop and would like to go deeper into nuanced areas, we have the session for you. If you are currently board chair or you are returning to the chair position and want to participate in a facilitated session to 'up your game', come join your colleagues in this inaugural session. We hope to ignite conversations to allow you to share best practices and to discuss proven techniques to consider when being called upon to address procedural issues, communication protocols and internal board challenges that we will identify together. Please come with examples of challenges you would like to discuss and together we will work to enlist positive ways to address specific issues.

Facilitators: Nancy Palmer, Trustee, Sierra College; Wanden Treanor, Trustee, College of Marin

1:45 p.m. – 5:00 p.m.

Board Chair Workshop

Tofanelli

Panelists:

Dustin Johnson, Trustee, Los Rios CCD

Donna Miller, Former Trustee, North Orange County CCD

Kindred Murillo, Superintendent/President, Southwestern CCD

Members of the Advisory Committee on Education Services (ACES)

Part I Opening and Introduction

Part II The Role of the Board Chair and Effectively Engaging Others, Board Retreats and Board Evaluations

Part III Effective Meeting Strategies and Techniques

BREAK

Part IV CEO Perspectives on the Board Chair Role

Part V Question and Answer Discussion

SATURDAY, JANUARY 28 - Continued**3:45 p.m. – 5:00 p.m.****The Board's Role in Fiscal Policy (FR, NT)***Carr*

Fiscal stewardship is a key responsibility of public governing boards. This session focuses on how colleges are funded, legal and other constraints on expenditures, and what policy issues boards consider when setting fiscal policy standards, approving budgets, and reviewing expenditure reports.

Dianne McKay, *Trustee, Ventura CCD*; **Andy Suleski**, *Vice President of Administrative Services, Butte-Glenn CCD*

The Long Beach College Promise and Guided Pathways (SS, CE)*Beavis*

This presentation will provide an overview of the Long Beach College Promise, with an emphasis on the status and current initiatives of the partnership among Long Beach City College, CSU Long Beach, Long Beach Unified School District, and the City of Long Beach. Additional time will be spent on the guided pathways movement, highlighting efforts within Long Beach and elsewhere in California.

Greg Peterson, *Vice President for Student Support Services, and Miles J. Nevin*, *Director, Office of the Superintendent-President, Long Beach City College*; **Sonya Christian**, *President, Bakersfield College*

5:00 p.m. – 6:00 p.m.**Networking Reception***Third Floor*

Sponsored by Atkinson, Andelson, Loya, Ruud & Romo
Music by American River College Jazz Collective

6:00 p.m. – 7:30 p.m.**Welcome Dinner***Camellia***INTRODUCTION OF NEW TRUSTEES****Doug Otto**

*President, California Community College Trustees
Trustee, Long Beach CCD*

CALIFORNIA'S COMMUNITY COLLEGES**Eloy Ortiz Oakley,**

*Chancellor
California Community Colleges*

SUNDAY, JANUARY 29

7:30 a.m. – 8:30 a.m.

Breakfast*Camellia*

8:00 a.m. – 10:15 a.m.

The Board/CEO Partnership: Making It Work (BE, NT, CE)*Camellia*

An effective board/CEO relationship creates an environment in which both the CEO and institutions flourish. The relationship is complex and paradoxical; this session covers principles that lead to strong partnerships between boards and CEO's.

*Moderator: **Donna Miller**, Trustee Emeritus, North Orange CCD; Panelists: **Dianne Van Hook**, Chancellor and **Michele Jenkins**, Trustee, Santa Clarita CCD; **Marlon Hall**, Trustee, and **Shaun Giese**, Trustee, Lassen CCD.*

THANKS

Our Thanks to the **Advisory Committee on Education Services** for their Contributions and Support.

Teresa Brown, Trustee, San Joaquin Delta CCD

Judith Chen Haggerty, Trustee, Mt. San Antonio CCD

Keith Curry, CEO/Provost, Compton CCD

Barbara Dunsheath, Trustee, North Orange County CCD

Angela Fairchilds, President, Columbia College

Marlon Hall, Superintendent/President, Lassen CCD

Michele Jenkins, Trustee, Santa Clarita CCD

Jeff Kellogg, Trustee, Long Beach CCD

Jeff Lease, Trustee, San Jose-Evergreen CCD

Otto Lee, President, Los Angeles Harbor College

Juanita Salas, Trustee, Imperial CCD

Dianne McKay, Trustee, Ventura County CCD

Mojdeh Mehdizadeh, President, Contra Costa College

Donna Miller, Trustee Emeritus, North Orange CCD

Nancy Palmer, Trustee, Sierra Joint CCD

Wanden Treanor, Trustee, Marin CCD

Join the Community College League for the

**2017
ANNUAL
TRUSTEES
CONFERENCE**



May 5 - 7, 2017
The Ritz-Carlton, Lake Tahoe

EXCELLENCE IN TRUSTEESHIP TRACKING

Complete the form below to track the conference sessions you attended to earn credit towards the Excellence in Trusteeship Program (ETP) certificate. Approved sessions have been noted throughout the program with the following designated competencies:

- (A)** - Accreditation
- (BA)** - Brown Act
- (BE)** - Board Evaluation
- (E)** - Ethics
- (FR)** - Fiscal Responsibilities
- (G)** - Governance
- (SS)** - Student Success

FRIDAY, JANUARY 27

Time	Title of Session	Competency (A, G, SS, etc.)

SATURDAY, JANUARY 28

Time	Title of Session	Competency (A, G, SS, etc.)

SUNDAY, JANUARY 29

Time	Title of Session	Competency (A, G, SS, etc.)

