

JOINT SPECIAL MEETING OF THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AND PERSONNEL COMMISSION
District Office Board Room
1525 E. Weldon Avenue, Fresno, CA 93704
3:00 p.m., September 6, 2016

- I. CALL TO ORDER
- II. PUBLIC COMMENT [see footnote]
- III. SPECIAL STUDY SESSION: Understanding Roles and Responsibilities of the Board of Trustees and Personnel Commissioners to Facilitate the Most Productive Merit System Possible George Cole
- IV. ADJOURNMENT

REGULAR MEETING AGENDA
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
District Office Board Room
1525 E. Weldon Avenue, Fresno, CA 93704
4:30 p.m., September 6, 2016

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES: Special Meetings of June 29, 2016, and July 27, 2016, and Regular Meeting of August 2, 2016
- V. PUBLIC COMMENT [see footnote]
- VI. REPORTS AND PRESENTATIONS
 - A. Joint District and Campus Presidents' Reports Carole Goldsmith
 - B. Academic Senate Report Wendell Stephenson
 - C. Classified Senate Report Susi Nitzel
 - D. Annual SCCC Foundation Report Rico Guerrero

Board Agenda
September 2, 2016 (continued)

VII. REPORTS OF BOARD MEMBERS

VIII. FUTURE AGENDA ITEMS

- IX. CONSIDERATION OF CONSENT AGENDA [16-63HR through 16-67HR]
[16-101G through 16-113G]

X. GENERAL

- A. Public Hearing and Adoption of 2016-2017 Final Budget [16-40] Ed Eng
- B. Consideration to Adopt Resolution Certifying All Proceedings in the June 7, 2016, General Obligation Bond Election (Tabled in August) [16-41] Ed Eng
- C. Consideration to Appoint Committee Members to the Measures E and C Citizens' Bond Oversight Committee [16-42] Ed Eng
- D. Consideration to Adopt Public Agencies Post-Employment Benefits Trust Administered by Public Agency Retirement Services (PARS); and Authorize Transfer of District Assets from California School Boards Association Trust to PARS Trust [16-43] Ed Eng
- E. Consideration to Accept Proposed Revised BP 1200, "District Mission, Vision and Core Values" [16-44] Paul Parnell
- F. First Reading of Clovis Community College Accreditation Follow-up Report [16-45] Lori Bennett

XI. ADJOURNMENT

Any person with a disability may request this agenda be made available in an appropriate alternative format. A person with a disability who requires a modification or accommodation in order to participate in the public meeting must address a request as soon as possible before the meeting to the Chancellor's Office, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday. Under Board Policy 2350, there is a limit of three minutes per speaker per topic, and thirty minutes is the maximum time allotment for public speakers on any subject, regardless of the number of speakers; these time limits may be extended at the discretion of the Board of Trustees. Individuals wishing to address the Board should fill out a request form and submit it to Interim Vice Chancellor of Human Resources Annette Loria before the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
September 6, 2016

HUMAN RESOURCES

1. Employment, Change of Status, Retirement, Academic Personnel [16-63HR]
2. Employment, Promotion, Change of Status, Transfer, Resignation, Retirement, Classified Personnel [16-64HR]
3. Consideration to Approve Extension of Six-Month Limited Term Evaluator Position, Reedley College [16-65HR]
4. Consideration to Approve Extension of Six-Month Limited Term Office Assistant III Position, Reedley College [16-66HR]
5. Consideration to Approve New Position of Permanent Part-Time Human Resources Assistant, Personnel Commission [16-67HR]

GENERAL

6. Review of District Warrants and Checks [16-101G]
7. Consideration of Report of Investments [16-102G]
8. Acknowledgement of quarterly Financial Status Report, General Fund [16-103G]
9. Consideration to Approve Quarterly Budget Transfers and Adjustments Report [16-104G]
10. Financial Analysis of Enterprise and Special Revenue Operations [16-105G]
11. Consideration to Authorize Agreement with California Community Colleges Chancellor's Office Tax Offset Program [16-106G]
12. Consideration of Proposition 30 Education Protection Account Expenditure Plan, 2016-2017 Fiscal Year [16-107G]
13. Consideration to Approve Grant Agreements [16-108G]
14. Consideration to Approve Agreement for Purchase of Police Vehicles, Districtwide [16-109G]

Consent Agenda
September 6, 2016 (continued)

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|-----|--|-----------|
| 15. | Consideration to Accept Completed Construction Projects | [16-110G] |
| 16. | Consideration of Claim, Chelsea Christian | [16-111G] |
| 17. | Consideration of Claim, Zachary Blair | [16-112G] |
| 18. | Consideration to Approve Fresno City College Students to Participate in Out-of-State Tennis Championship | [16-113G] |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: September 6, 2016

SUBJECT: Acknowledgement of Quarterly Financial
Status Report, General Fund

ITEM NO. 16-103G

EXHIBIT: Quarterly Financial Status Report

Background:

Enclosed is the June 30, 2016, Quarterly Financial Status Report (CCFS-311Q) for the district general fund, as required for California community college districts (ECS 84043). In accordance with state instructions, a copy of the report was forwarded electronically to the State Chancellor's Office on August 10, 2016.

The district's 2015-2016 final adjusted budget anticipated a breakeven year. However, actual revenues and expenditures for the fiscal year ending June 30, 2016, when compared to the final adjusted budget are 100.1% and 99.6%, respectively. Therefore, the Quarterly Financial Status Report reflects the district ending the fiscal year with revenues exceeding expenditures by approximately \$1.0m. Two factors make up this amount, the pilot technology projects budgeted for the year resulted in \$480,000 not being expended, which will be expended in 2016-2017, and lottery revenues exceed expectations by approximately \$320,000.

The district reported on the annual CCFS-320 (Apportionment Attendance Report) having served 28,765 credit full-time equivalent students (FTES) and 429 non-credit FTES in 2015-2016, with the expectation that all FTES will be funded by the Chancellor's Office. This is an increase of 5.3% FTES over the prior year.

Recommendation:

In accordance with BP6300, administration recommends the Board of Trustees accept the Quarterly Financial Status Report (CCFS-311Q), as presented.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2015-2016

District: (570) STATE CENTER

Quarter Ended: (Q4) Jun 30, 2016

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2012-13	Actual 2013-14	Actual 2014-15	Projected 2015-2016
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	134,634,694	143,198,774	150,980,869	191,258,351
A.2	Other Financing Sources (Object 8900)	207,124	529,416	327,754	835,336
A.3	Total Unrestricted Revenue (A.1 + A.2)	134,841,818	143,728,190	151,308,623	192,093,687
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	135,000,899	140,858,102	150,792,398	166,780,897
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	427,892	2,772,176	7,975,714	24,315,106
B.3	Total Unrestricted Expenditures (B.1 + B.2)	135,428,791	143,630,278	158,768,112	191,096,003
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-586,973	97,912	-7,459,489	997,684
D.	Fund Balance, Beginning	38,215,711	37,628,737	37,726,649	30,267,160
D.1	Prior Year Adjustments + (-)	-1	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	38,215,710	37,628,737	37,726,649	30,267,160
E.	Fund Balance, Ending (C. + D.2)	37,628,737	37,726,649	30,267,160	31,264,844
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	27.8%	26.3%	19.1%	16.4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	26,126	26,467	27,720	29,194
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2012-13	2013-14	2014-15	2015-2016
H.1	Cash, excluding borrowed funds		27,499,730	51,968,997	58,005,282
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	16,363,031	27,499,730	51,968,997	58,005,282

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	179,551,046	191,191,386	191,258,351	100%
I.2	Other Financing Sources (Object 8900)	758,111	785,046	835,336	106.4%
I.3	Total Unrestricted Revenue (I.1 + I.2)	180,309,157	191,976,432	192,093,687	100.1%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	163,090,246	167,610,363	166,780,897	99.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,452,911	24,315,614	24,315,106	100%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	170,543,157	191,925,977	191,096,003	99.6%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	9,766,000	50,455	997,684	
L	Adjusted Fund Balance, Beginning	30,267,160	30,267,160	30,267,160	
L.1	Fund Balance, Ending (C. + L.2)	40,033,160	30,317,615	31,264,844	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	23.5%	15.8%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *						
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
This year? **NO**
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2015-2016

Quarter Ended: (Q4) Jun 30, 2016

District: (570) STATE CENTER

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Edwin Y. Eng

CBO Phone: 559-244-5910

CBO Signature: _____

Date Signed: _____

Chief Executive Officer Name: Dr. Dale Paul Parnell Jr.

CEO Signature: _____

Date Signed: _____

Electronic Cert Date: 08/10/2016

District Contact Person

Name: Wil Schofield

Title: Director of Finance

Telephone: 559-244-5920

Fax: 559-499-6009

E-Mail: wil.schofield@scccd.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
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