

**SCCCD EEO Advisory Committee
Meeting NOTES**

Date: May 4, 2016

Time: 3:00 pm

Location: District Office, Board Room

In attendance: Diane Clerou, Samerah Campbell, Lacy Barnes, Sylvia Sanchez, Gina Tarvin, John Grasmick, Carole Sullivan, Norma Kaser, Pauline Holman

Regrets: Elba Gomez, Gurdeep He'Bert, John Fitzer, Matthew Watson, Peg Mericle, Samaria Cardenas

#	Agenda Item	Meeting Notes
1	Discuss changes to EEO plan (Pauline)	Pauline reviewed the finalized version of the EEO Plan Revisions which was presented to the Board at their May Meeting. Pauline reported that the District is doing a survey to ensure staff demographics are accurate according to self-reported information.
2	Review EEO/Diversity Plan accomplishments (Pauline)	Pauline reported that the annual notice to employees was sent to all District employees on April 13, 2016. Pauline reported that the annual notice to community contacts was sent to over 4,432 community contacts on April 11, 2016.
3	Review progress on "in-progress" items (Pauline)	On behalf of the EEO Committee, Pauline reported she gave feedback to the webmasters about seemingly few "images" of disabled students on our websites and in our publications. Information Systems is working with DSP&S to address the issue. Pauline reported our webmaster has started working on a "Diversity and Inclusion" web-portal which should be ready by the fall semester of 2016. Diane confirmed the Chancellor has given his permission to pay an adjunct and student representative for the time they spend on this committee. Hopefully, this will entice a member from each of these groups to join the committee in the fall. The new VC HR will bring it up with Cabinet in the fall. Pauline reported that a "Climate and Inclusion" survey has gone out to all staff and students. It is open until May 14 th , 2016. Pauline will assess the results over the summer and report back to the committee in the fall.
	2016/17 EEO Events	The committee agreed to explore hosting a "Diversity" forum in the fall or spring, depending on results from the climate survey.

		<p>Jerry Thurston will be presenting his training on “Safe Spaces” at the FCC flex day. He has also agreed to present it to the CCC on flex day.</p> <p>Other items to do in 2016/17 include “Explore how to infuse diversity into the classroom and curriculum”, and “Explore methods to create a more inclusive and welcoming campus climate”. These items will be addressed after the results from the climate survey are analyzed.</p>
4	Multiple Methods	<p>Pauline shared the “Multiple Methods” for funding. It was agreed to finalize the Multiple Methods document electronically. The Committee verbally agreed to recommend that any funding received through this source “Multiple Methods” be used to support a diversity forum (again, depending upon the results from the climate survey).</p>
5	Other Business	None
6	Next meeting	Fall 2016 – exact date to be determined