Agenda: BSI Subcommittee

Meeting: October 17, 2016 @ 3:00 p.m.

RC-PCR / MC-AM 114A

Members:

|  |  |  |
| --- | --- | --- |
| **Position** | **Representative** | **Attendance** |
| BSI Faculty Coordinator  | Julie Thurber | X |
| Representative from Outreach and Matriculation  | Michelle Stricker | X |
| DSPS representative (appointed by the Academic Senate)  | Melissa Affeldt | X |
| Dean of Student [Services] | Michelle Stricker | X |
| One faculty from Writing, Math, or Tutorial Center (appointed by AS) | Jim Mulligan | X |
| Counseling faculty (appointed by the Academic Senate) | Danielle Reents  | A |
| Mathematics Program representative (appointed by Academic Senate) | Kelly Winter | X |
| Composition/Literature Program representative (appointed by Academic Senate)  | Carey Karle | X |
| Reading Program representative (appointed by Academic Senate) | Michael van Wyhe  | X |
| Career Technical Education Program representative (appointed by AS) | April Barajas | A |
| ESL Program representative (appointed by Academic Senate) | N. Frampton / R. AlHaider | X/A |
| Two representatives from content areas (appointed by Academic Senate) | Vanessa BuldoS. Young-Manning / A. Taintor | AX/X |
| Non-Instructional faculty – Library | Shivon Hess | A |
| Student representative (appointed by ASG) | N/A |  |
| Two representatives from the Madera/Oakhurst campus |  |  |

Guests: Leticia Canales

 Review of Meeting Notes: September 19, 2016 *(Approved)*

**Discussion Items**

1. Basic Skills Subcommittee Membership

*There has been some confusion as to the current membership of the BSI subcommittee. It was assumed that with the fall semester, we were operating under the “new” COA guidelines with additional representation from Madera; however, it appears that the current/former membership list is still in place. This was mentioned as an issue at the Student Success meeting and the coordinator will look into this situation further.*

1. Student Success Committee:

-COA Update: recommend update to reflect new Chancellor’s Office requirements for single plan, etc.

-Vote to accept COA Update (*COA was approved in Student Success)*

 3. Multiple Measures/CAI Update and Basic Skills/FYE impact

*Based on data presented by the RP Group, the statewide recommendation is an overall GPA of 2.6 by the 11th grade (along with placement testing) for eligibility into transfer level coursework. The Common Assessment measure itself is not ready to be implemented at this time and the “rollout” has been delayed.*

1. First Year Experience for Student Success:
2. Counselor Danielle Reents currently meeting with students for SEP/Spring schedules

*All students have a place set aside for them in (unlinked) second semester cohort courses with attention given also to those who will need to retake any of their first semester classes. These sections will be opened to non-cohort students once all students have met with Danielle Reents (or another counselor) and their plans are established. Most students are responsive and are electing to take designated cohort sections or comparable classes. This “intrusive counseling” is resulting in an increased number of students committed to completing the sequence of basic skills reading, composition and math courses.*

b. Preliminary Discussion of Fall 2017 First Year Experience program

*Discussion followed of continuing the FYE in some capacity in fall 2017, rather than scaling back the number of cohorts. Those present agreed that the need for support among first year students would increase (rather than decrease) with the implementation of “multiple measures” and the CAI. For example numerous students who are currently enrolled in a basic skills course who have an overall GPA of 2.6 by the 11th grade would be eligible for ENGL 1A. Additional support systems should be in place to assist underprepared students. Including some ENGL 1A sections in the fall 2017 lineup of courses is recommended, though we may consider not linking cohort courses to one another so as to alleviate some enrollment issues that repeatedly involved the Admissions & Records manager.*

5. Budget Update

 a. 2014-15 Allotment spent-BSI Report due to Chancellor’s Office Oct. 17, 2016.

 (*Submitted electronically by coordinator on time and confirmation of signature page received)*

 b. Basic Skills Coordination with Transformation Grant, Equity Funds, for more effective budget process

-Meeting on Sept. 23 with Grants-funded Centers (Reading & Writing, Math, Tutorial Centers) to begin coordination efforts of services with allowable funds from Basic Skills Transformation Grant, SSSP, Equity and BSI sources.

c.

 15/16: 58,727 (remaining)

1. Standing Report:Basic Skills Transformation Grant (Rebecca Snyder, Coordinator)

*(No report given, but the BSTG Coordinator indicated she would sent an email update.)*

**Future Agenda Items**

 -RC Wise (renewal and update)

**Next Meeting:**  November 17, 2016