**Reedley College Academic Senate Minutes**

**Tuesday 10-11-2016 (2:00-3:30PM)**

**Reedley Campus LRC 104 | Madera Center AV1-101D**

**1**. Meeting Called to Order/Quorum at p.m.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Officers** |  |  | Present | | Absent |
| President | Stephanie Curry | RC | x | |  |
| VP for Curriculum | Nancy Marsh | RC |  | | x |
| VP for Senate Business | Rick Garza | RC | x | |  |
| Rep to ASCCC | Emily Berg | RC | x | |  |
| Secretary | Rebecca Snyder | RC | x | |  |
| MOFA | Gregory Ramirez | MC | x | |  |
| Immediate Past President | Jeff Ragan | MC |  | | x |
| **Guests** | | | |
| Linda Cooley | | | |
| Eileen Apperson | | | |
| Kristen Mattox | | | |
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| **Department** | **Name** | **Campus** | **Present** | **Absent** |
| Ag and Natural Resources | Nancy Gutierrez | RC | X |  |
|  | Sam Rodriguez | RC/MC |  | X |
| Business | Dean Gray | RC | X |  |
|  | John Cusaac | MC | X |  |
| Comp, Lit, & Comm | Nicole Cooper | RC | X |  |
|  | Ryan LaSalle | RC | X |  |
|  | Brad Milar | MC |  | X |
| Counseling | Gracie Spear | MC |  | X |
|  | Melissa Affeldt | RC | X |  |
|  | Case Bos | RC | X |  |
| Fine Arts & Social Sciences | David Richardson | MC | X |  |
|  | George Cartwright | RC/MC |  | X |
| Health Sciences / PE | Amanda Taintor | RC | X |  |
|  | Marcy Davidson | RC |  | X |
|  | Kathy Kuball | RC |  | X |
| Industrial Tech | Stephen Rosendale | RC | X |  |
| Math, Engineering, Comp Sci | VACANT |  | -- | -- |
|  | Rebecca Reimer | RC | X |  |
| Reading and Languages | Jan Zigler | RC | X |  |
|  | Nancy Frampton | RC |  | X |
| Science/Geography | Andrew Strankman | RC | X |  |
|  | Honour (Kimal) Djam | RC/MC | X |  |
| Auxiliary | Adelfa Lorenzano | RC | X |  |
|  | Darlene Murray | RC | X |  |

1. Public Comment.
2. Roll Call / Review of Senate Members and Guests.
3. Consideration of DRAFT September 27, 2016 meeting minutes

Kristen Mattox was a guest. Kristen Mattox was concerned about the Health Sciences / PE position. She has spoken to Marcy Davidson that she would like to represent PE Health. Because departments determine membership, we will change membership after word from the department.

Misspelled Dean Gray’s name.

Berg: Motion to approve with the correction. Second: Affeldt

Approved.

1. Amend agenda, if necessary.
2. Department Reports.
3. Committee Reports

**District Standing Committees**

* Communications Council
* Strategic Planning for District-wide Facilities Committee
* Information System Advisory Committee
* District Strategic Planning
* District Budget Resource Allocation Advisory Committee

**District Ad Hoc Committees**

* District Staffing Plan Taskforce
* District Decision Making Task Force
* District Technology Taskforce

**Academic Senate Standing Committees**

* Academic Standards :
* Curriculum (Marsh):
* Equivalency (Berg):
* Faculty Professional Development (Flex) (Garza)
* Program Review (Apperson):
* SLO Committee:

**Academic Senate Ad Hoc Committees**

* DualEnrollment**:** (Snyder) The ad hoc committee met and concluded that the primary difficulty is that information about and feedback on dual enrollment are not being communicated in a structured and consistent format. We are recommending that we form a college committee that recommends to both senate and college council (much like the DE committee). We will be presenting a draft at the next senate meeting. In the meantime, Ad Hoc committee will be meeting. (Bos, Snyder) Point of information that the hiring practices described in a handbook. That handbook is an external document; an internal handbook is being developed. (Bos) There seems to be some contradictory transcript information.

**State Center Federation of Teachers (A.F.T. Local 1533**)

**College Ad Hoc Committees**

**College Committees**

* Accreditation:
* Distance Education: (Taintor)
* Enrollment Management: In committee report folder. Includes Multiple Measures and Academic Standing discussion.
* Sabbatical Leave
* Salary Advancement:
* Strategic Planning**: (Cooley)** District strategic planning met with members of all campuses and the community and developed a proposed mission, visions, and values statement. There will be a recommendation for the reporting process as well. Our college will follow them to be in alignment with the district. We are going to have feedback forms in the beginning of November.
* Budget (Curry):
* College Council (Berg)
* Facilities
* Health and Safety:
* Staff Development :
* Student Conduct:
* Student Success: Cultural Competencies Summit. A reminder to register for the competencies summit. We have a number of workshops, including syllabus review, first generations students, men of color, etc. We were awarded funds to have this professional development opportunity. Purpose is to help faculty and staff understand the diverse needs of our students. We have funding for substitutes and to pay adjuncts. Flex credit can be claimed according to the rules. For example, if you cancel a class, you can only claim hours around your class, not class time.

1. **Old Business**

8.1 Accreditation & Institutional Effectiveness Committee Operating Agreement

Garza: Motion to approve. Second: Emily

Discussion: The primary change is the addition of VP of Student Services for more Student Services representation. Also added a classified representative. The rest is wording changes.

Approved.

8.2 Budget Committee Operating Agreement

Gray: Motion to approve. Second: Richardson

Discussion: Added a Madera faculty member. And the students requested an extra student position for Madera on the committee.

Approved.

1. **New Business**
   1. Strategic Planning Committee Operating Agreement (Cooley)

Under process, removed the resource action plan process. Added in aligning with the district strategic plan. Under Jurisdiction, added MOR. Composition was confusing, so changed the way they describe membership and co-chair (it seemed like there was an extra faculty member rather than a faculty member simply serving as co-chair). Changed titles to reflect current job titles. Updated the meeting schedule.

1. **Informational Items**

10.1 One Book One College-(Eileen Apperson): Handed out sixty-plus books at yesterday’s book release. A box will be going to Madera. You can support the reading of this book in just about any discipline; materials are sent out through the PIO regarding ways to use the book. The book is available through One-Click-Digital. The SLO Committee has created an Ad Hoc subcommittee to handle the One Book, One College program; the subcommittee COA will be coming through soon.

10.2 Blackboard Migration of Committees (Curry) All of our committees will be migrated over to Board Docs by January (when Blackboard goes away). The District Office will help. Clubs and other similar groups are going to a Sharepoint system, but we can house it into campus until we are ready with Sharepoint. Watch and share the video for more information. Amanda Taintor will be available to work with people on the migration.

10.3 Netherlands Exchange Program (Berg, Bos) Berg, Bos, and Mulligan were accepted for the Netherlands Exchange program. Let them know if there is something they should see on campus. RC faculty will go to the Netherlands in May.

**11. Future Agenda Items**

None.

**12. Officers’ Reports**

* 1. President – Stephanie Curry Rostrum came out this semester. There are good articles on Baccalaureate programs and on disenfranchised students. ECPC has declared that we are no longer going to have signature programs—that word will not be used—they are now called “unique programs.” The words “signature program” carried a connotation that limited our ability to offer these programs. November 2nd we are starting Central Valley Promise. It is a limited program, but some students will get a free semester. They are hoping to expand the program to a year of free tuition.
  2. MOFA – Greg Ramirez. Last Tuesday, MOFA met as did the Board. Greg gave the MOFA report to the Board. Oakhurst now has a student success center—October 18 is the ribbon cutting ceremony.
  3. Vice President for Senate Business – Rick Garza. No report.
  4. Vice President for Curriculum – Nancy Marsh. Not present.
  5. Secretary – Rebecca Snyder. No report.
  6. State Representative – Emily Berg. State plenary is coming up soon. There are numerous plenary decisions coming up, including dual enrollment. Emily will be needing guidance on how to vote on these issues. It is under informational items.
  7. Immediate Past President – Jeff Ragan. No report.

**13. Other thoughts**

(Taintor) We are having additional Canvas training. We are able to pay adjuncts to go. You can also use this opportunity to show off your Canvas courses.

Affeldt: Motion to adjourn. Second: Murray

Approved.

Meeting adjourned at 2:55 pm.