**Reedley College Academic Senate Minutes**

**Tuesday 05-09-2017 (2:00-3:30PM)**

**Reedley Campus LRC 104 | Madera Center AV1-101D**

**1**. Meeting Called to Order/Quorum at 2:04 p.m.

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| **Officers** |  |  | Present | Absent |
| President | Stephanie Curry | RC | X |  |
| XVP for Curriculum | Nancy Marsh | RC |  | X |
| VP for Senate Business | Rick Garza | RC | X |  |
| Rep to ASCCC | Emily Berg | RC | X |  |
| Secretary | Rebecca Snyder | RC | X |  |
| MOFA | Jennifer Gray | MC |  | X |
| Immediate Past President | Jeff Ragan | MC | X |  |
| **Guests** |
| Eileen Apperson |
| Linda Reither |
| Darnell Harris |
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| **Department** | **Name** | **Campus** | **Present** | **Absent** |
| Ag and Natural Resources | Nancy Gutierrez | RC | X |  |
|  | Sam Rodriguez | RC/MC | X |  |
| Business | Dean Gray | RC |  | X |
|  | John Cusaac | MC | X |  |
| Comp, Lit, & Comm | Nicole Cooper | RC | X |  |
|  | Ryan LaSalle | RC |  | X |
|  | Brad Milar | MC | X |  |
| Counseling | Gracie Spear | MC | X |  |
|  | Melissa Affeldt | RC | X |  |
|  | Case Bos | RC | X |  |
| Fine Arts & Social Sciences | David Richardson Proxy Bill Turini | MC | X |  |
|  | George Cartwright | RC/MC | X |  |
| Health Sciences / PE | Amanda Taintor | RC | X |  |
|  | Marcy Davidson | RC | X |  |
|  | Kristen Mattox | MC | X |  |
| Industrial Tech | Stephen Rosendale | RC | X |  |
| Math, Engineering, Comp Sci | VACANT  |   | -- | -- |
|  | Rebecca Reimer | RC | X |  |
| Reading and Languages | Jan Zigler  | RC | X |  |
|  | Franchesca Amezola | RC | X |  |
| Science/Geography | Andrew Strankman | RC | X |  |
|  | Honour (Kimal) Djam | RC |  | X |
| Auxiliary | Adelfa Lorenzano | RC | X |  |
|  | Darlene Murray | RC |  | X |

1. Public Comment.
2. Roll Call / Review of Senate Members and Guests.
3. Consideration of DRAFT April 25, 2017 meeting minutes

Berg: Move to approve as amended. Second: Rosendale.

Abstentions: Ragan

Approved.

1. Amend agenda, if necessary.
2. Department Reports.

DSPS (Affeldt): DSPS Satisfaction Survey for Faculty is coming out; please complete it.

Student Services Division (Lorenzano): Student Services Outstanding Faculty awards went to Vanessa Buldo and Dr. John Heathcote. Moira Donahue won the adjunct award.

1. Committee Reports

(Curry) 2015-2017 two-year terms have ended. Doodle poll will come out soliciting new members in the fall.

**District Standing Committees**

* Communications Council:
* Strategic Planning for District-wide Facilities Committee
* Information System Advisory Committee
* District Strategic Planning
* District Budget Resource Allocation Advisory Committee
* District HR Staffing Advisory Committee:

**District Ad Hoc Committees**

**Academic Senate Standing Committees**

* Academic Standards:
* Curriculum :
* Equivalency: (Berg) A sociology petition is currently under review. There will be a flex day workshop on Equivalency. Department chairs and others involved in equivalency are encouraged to attend. There will be a session in Reedley and Madera. (Discussion) Deans should be encouraged to attend as well.
* Faculty Professional Development (Flex):
* Program Review: (Apperson) This was a slow semester because of deferred and delinquent reports. Annual reports were due May 1. Committee reports are almost completely done—all goals from Program Review were forwarded to the relevant committees (e.g. tech goals go to technology), so we are surveying to find out how this information affected decision-making on those committees. In Fall: Criminology, History, Philosophy, Psychology, Political Science, and Sociology. Delinquent or deferred. Ag Business, Business Administration (Madera only), Office of Student Services, Counseling, Health Services, Outreach and Matriculation, Transfer Center, Career Center.
* SLO Committee: (Apperson) The SLO Committee submitted a summary report detail the accomplishments of this year. It includes Advisory Board Survey, Alumni Tracking (it is not going as well as we hoped), CCSSE data analysis, and One Book/One College was successful. Responded to Program Review/ SLO Process Survey and there will be webinars to prepare for accreditation. Trackdat Training is on hold due to switch to eLumen. Next year’s goals: eLumen training (depending on purchase); there will be some best practices webinars; professional development workshops to respond to CCSSE; continuing One Book/One College is a workgroup; and updating COA.

**Academic Senate Ad Hoc Committees**

**State Center Federation of Teachers (A.F.T. Local 1533**)

**College Ad Hoc Committees**

**College Committees**

* Accreditation:
* Budget : (Curry)
* College Council:
* Distance Education:
* Dual Enrollment:
* Enrollment Management
* Facilities
* Health and Safety
* Sabbatical Leave
* Salary Advancement
* Staff Development
* Strategic Planning
* Student Conduct
* Student Success:
1. **Old Business**
	1. Reedley College ISER Accreditation Standard II- Eileen Apperson

Turini: Motion to accept as proposed, pending a crosswalk. Second: Berg.

Approved.

 (Discussion) We should get a crosswalk of any changes.

* 1. Reedley College ISER Accreditation Standard III- Eileen Apperson
1. Turini: Motion to postpone second read until fall. Second: Ragan

Approved.

Standard III is Resources like human, physical, technological, and financial resources. (Discussion) Fine Arts and Social Sciences didn’t have a chance to review thoroughly.

* 1. ECPC COA and

AR 4020

Ragan: Motion to approve. Second: Taintor

Approved.

ECPC COA

Berg: Motion to approve. Second: Turini

Approved.

(Discussion) The RC Curriculum Chair and analysists are in favor. As a District COA, each college will need to approve it.

* 1. District Strategic Planning Committee COA

Ragan: Motion to approve. Second: Zigler

Approved.

1. **New Business**
	1. MOR Course Substitution Process (Recommendation from Academic Standards) –Linda Reither

The law relating to this process went into place in 1997 and our AR Changed 2008. This form doesn’t change the way we do business; it just outlines the process. Very few students have utilized this process (so far only one student). The student has to satisfy a good faith effort, which includes the instructor and others documenting that he maximized accommodations. Statewide the experience seems to be that the discipline brings forward these course substitutions. (Discussion) Previous discussions included both substitutions and waivers. A waiver could come out of this, but substitutions are preferable so we want the process to emphasize substitutions.

* 1. Technology Advisory Committee (TAC) COA

(Curry) Came out of College Council’s last meeting. This was previously a subcommittee of facilities. They are becoming their own committee. This version might need revision. This will provide for academic senate representation.

* 1. Reedley College ISER Accreditation Standard IV- Eileen Apperson

(Apperson) Standard IV deals with leadership and governance, CEO role, Board, and multi-college districts. Turini was the lead on this. We made every effort to get responses from the District on substandard so that all District colleges have the complimentary if not identical responses across the District. We are ahead of the rest of them. (Turini) 4a and 4b are the greatest local interest. This is where most of our Reedley College focus is. C and D are more District.

* 1. Special Election for Vice President of Curriculum

(Curry) Marsh is unable to serve next year.

Ragan: Move to open up nominations for one semester VP of Curriculum. Berg: Nominate Natasha Maryanow. She has accepted nomination. Zigler: Motion to close nominations. Second: Davidson.

Approved.

Turini: Nay

Turini: Motion to accept nomination by acclamation. Rosendale.

Approved.

1. **Informational Items**
	1. SENSE Data- Janice Offenbach

(Curry) Data is posted. It is the survey of entering student engagement. It looks at the first month. Janice can come back in the first months to show us more detail.

* 1. SSSP/Equity/BSI Mega Plan Update- Michelle Stricker

(Snyder) Combined SSSP/Equity/BSI Mega Plan. It is shorter, more streamlined, more integrated. This is not an official first read, but we are asking for as much input as possible early so we can get it to the Board in a timely manner. The real meat of the plan is in Section 3 the Goals and Activities, which were developed from surveys of students and faculty. We try to keep our activities broad, but give some detail when we are describing implementation. We are developing a couple of forms to facilitate funding requests. We are also developing an assessment plan which we will share as it is developed. (Discussion) We don’t get our allocation until October, but we are already starting to spend already. This will be a two-year allocation, so future budgets and allocations should not be so uncertain. This will be coming back for official read in September.

**11. Future Agenda Items**

**12. Officers’ Reports**

* 1. President – Stephanie Curry Curry, Maryanow, and Hesse attended Curriculum training. There will be locally-defined decision making on courses. Program changes will have to go to Chancellor’s Office. (Discussion) The only purpose of ECPC now will be to look for unintended consequences across multiple locations. Regional Consortiums role clarified: they are not approving CTE Curriculum, just recommending.
	2. MOFA – Jennifer Gray May 2nd MOFA Meeting. Voted unanimously to postpone the new division structure. The nomination of Turini as Division Rep has not yet been approved. The Divisions are not under Academic Senate. Division reps are not the same as here. At College Center Council, division reps are part of the governance structure. There is no COA for College Center Council. (Discussion) There was some debate about whether or not this is a 10+1 issue because of the governance roll that division reps play as a matter of past-practice at College Center Council. The Department Chairs handbook is on hold until there is input from the Union. Curry will work on this with Gray to get a working solution before the end of the semester.
	3. Vice President for Senate Business – Rick Garza. No report.
	4. Vice President for Curriculum – Nancy Marsh. No report.
	5. Secretary – Rebecca Snyder. No report.
	6. State Representative – Emily Berg College Council looked at the military service document. They were looking at the document, particularly that last sentence that has been noted as confusing before. There is a revised draft.
	7. Immediate Past President – Jeff Ragan. Reiterating that department chair, division rep handbook needs to be considered and officially adopted.

**13. Other thoughts**

Common Assessment update: (Harris) Counselor training on multiple measures was successful. The high school and Reg-to-Go process were successful. There is a new Common Assessment Initiative memo from the Chancellor’s office. There are no concrete dates for deployment. City is still planning on piloting on Spring 2017. Sister colleges will be informed as to when we start using CCC Assess. We will continue using Multiple Measures and Accuplacer. The test itself has not gone through pilot testing or field testing. May 15-June 9, some pilot schools will pilot the Math section and possibly ESL. Reedley College was invited to participate in a pilot in April during RTG; Harris declined because of the burden this would put on our college. He wanted to let the Senate to be aware of this decision.

**14. Adjourn**

Turini: Motion to adjourn. Second: Taintor

Meeting adjourned at 3:11 p.m.