**Reedley College Academic Senate Minutes**

**Tuesday 09-26-2017 (2:00-3:30PM)**

**Reedley Campus LRC 104 | Madera Center MCCC AM-114B / OC 6**

1. Meeting Called to Order/Quorum at p.m.

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| **Officers** |  |  | Present | | Absent |
| President | Stephanie Curry | RC | X | |  |
| XVP for Curriculum | Natasha Maryanow | RC | X | |  |
| VP for Senate Business | Rick Garza | RC | X | |  |
| Rep to ASCCC | Emily Berg | RC | X | |  |
| Secretary | Rebecca Snyder | RC | X | |  |
| MOFA | Jennifer Gray | MC | X | |  |
| Immediate Past President | Jeff Ragan | MC | X | |  |
| **Guests** | | | |
| Maria Ortiz | | | |
| Eileen Apperson | | | |
| Richelle Swallow | | | |
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| **Department** | **Name** | **Campus** | **Present** | **Absent** |
| Adjunct Faculty | John Berg | MC | X |  |
| Ag and Natural Resources | Nancy Gutierrez | RC |  | X |
|  | Kevin Woodard | RC/MC |  | X |
| Business | VACANT | RC/MC | -- | -- |
|  | Eunji Seo | RC | X |  |
| Counseling | Gracie Spear | MC | X |  |
|  | Melissa Affeldt | RC | X |  |
|  | Case Bos | RC | X |  |
| Fine Arts & Social Sciences | George Cartwright | RC/MC | X |  |
|  | Dennis Montejano | RC | X |  |
|  | James Druley | MC | X |  |
| Health Sciences / PE | Amanda Taintor | RC | X |  |
|  | Marcy Davidson | RC | X |  |
|  | Kristen Mattox | MC | X |  |
| Industrial Tech | Stephen Rosendale | RC | X |  |
| Math, Engineering, Comp Sci | VACANT |  | -- | -- |
|  | Rebecca Reimer | RC | X |  |
|  | Julie Kehoe | RC | X |  |
| Science/Geography | Andrew Strankman | RC | X |  |
|  | Veronica Cornel | RC | X |  |
| Auxiliary | Adelfa Lorenzano | RC | X |  |
|  | Darlene Murray | RC | X |  |
| Comm & Lang | VACANT | RC | -- | -- |
|  | Nicole Cooper | RC | X |  |
| Comp, Lit, and Read | Jan Zigler | RC | X |  |
|  | Ryan LaSalle | RC | X |  |
|  | Heather Paul | RC |  | X |
|  | John Fitzer | MC |  | X |

1. Public Comment.
2. Roll Call / Review of Senate Members and Guests.
3. Consideration of DRAFT Sept 12, 2017 meeting minutes

Maryanow: Motion to approve. Second: Andrew.

Approved.

Abstentions: Berg, Ragan

1. Amend agenda, if necessary.
2. Department Reports.

1. **Committee Reports**

**District Standing Committees**

* Communications Council
* Strategic Planning for District-wide Facilities Committee
* Information System Advisory Committee
* District Strategic Planning
* District Budget Resource Allocation Advisory Committee
* District HR Staffing Advisory Committee:

**District Ad Hoc Committees**

* Compressed Calendar (Garza)

**Academic Senate Standing Committees**

* Academic Standards:
* Curriculum :
* Equivalency: Met as a committee on flex day and updated committee documents and approved a departmental petition for film studies. Approved equivalencies in sociology and health.
* Faculty Professional Development (Flex):
* Program Review:
* SLO Committee:

**Academic Senate Ad Hoc Committees**

**State Center Federation of Teachers (A.F.T. Local 1533**)

* (Maria Ortiz): Met with the District negotiators on August 25; their counterproposals were very far from ours. We had a membership meeting last Wednesday and the membership asked the negotiating team to stand firm. We have met with the District and conveyed that. There will be a meeting on October 10. Next steps are Impasse, Fact-Finding, then Strike.

(Discussion) In past negotiations, we looked at compensation first. We chose to negotiate the contract first this time. This helped us get a lot done on the contract—we have been able to do a lot for Part-Time, including sick leave, maternity, office hours. A lot of clean up on the Full time contract, particularly delineating the Department Chairs, additional release time for Senate. Once we came to compensation, we met difficulty, similar to past negotiations. District reserves are a factor. Large districts often have a reserve of 15-17%. The district is proposing a reserve of 17% plus an additional 5% specific to the colleges.

**College Ad Hoc Committees**

**College Committees**

* Accreditation: Committee is finishing up with a draft and planning a roll out for the team visit in March.
* Budget:
* College Council:
* Distance Education:
* Dual Enrollment:
* Enrollment Management
* Facilities
* Health and Safety
* Sabbatical Leave
* Salary Advancement
* Staff Development : Staff development has an amount for this year and are waiting to get proposals.
* Strategic Planning:
* Student Conduct
* Student Success:

1. **Old Business** 
   1. Reedley College ISER Standard IV C & D

Maryanow: Motion to approve. Second: LaSalle

Approved.

(Apperson) This standard is Governing Board and Multi-College Districts. There were some changes for consistency within the District.

* 1. Reedley College ISER QFE-Eileen Apperson

Maryanow: Motion to approve. Second: Affeldt

Approved.

(Apperson) This is the Quality Focus Essay, similar to past action plans of past accreditation reports. The change to the Distance Education data discussed at the last meeting was included in this draft.

The crosswalk is coming through next meeting.

* 1. Staff Development Form Updates- Richell Swallow

Berg : Motion to approve. Second: Murray

Approved.

* 1. 2017 Integrated Plan for Basic Skills Initiative, Student Equity and Student Success and Support Program (Mega Plan)—Michelle Stricker

Murray: Motion to approve. Second: Marynow

Approved.

1. **New Business**
   1. District Technology Committee Operating Agreement

(Sakaguchi and Curry) A couple of years ago, we made these committees into workgroups. We are reversing that decision. The committee is being co-chaired by Vice Chancellor of Education Services and the Vice Chancellor of Operations and Technology. Therefore, there is an instructional component. This was originally a task force that has taken about three years to become a committee. It does have RC Academic Senate representation—this will give us formal representation.

* 1. Budget Committee COA

(Curry) A revision from the budget committee. There are basically 3 main changes—addition of the Madera Accountant, removed the Categorical Budget Committee (now a workgroup), and categoricals have been included as a bullet point of items they look at since there is no longer a subcommittee.

* 1. Program Review COA

(Kehoe) There are minimal changes. Added SLO Coordinator as a member since that is now a separate position. Added CTE member since that is an area of concern. Updated strategic alignment.

* 1. AR 6200—Budget Preparation

(Curry) District is putting forward a proposed addition to AR 6200, adding a paragraph at the end of the AR 6200 designating district reserves of 17% plus an additional 5% specific to the colleges. There are a lot of questions and concerns in all three Academic Senates and the Union also has concerns.

(Discussion) Some of this is based on IEPI indicators, which suggested this 17%, but that was an aspiration goal, not to be codified into an AR. This is on top of two months of operations.

This is on top of Restricted Reserves (like STRS, PERS). Historically we needed significant reserves because of budget deferrals. However, there are no projected need for deferral in summer. There is also talk about this as a way to weather an upcoming recession, but we didn’t use this during the last big recession. There are also concerns about the lack of a maximum and a time-frame on encumbrances.

(Ortiz) Union sees the timing of this as inappropriate because we are in the middle of negotiations. This seems a little like arming the negotiators with an AR.

(Discussion) Budget preparation is 10+1 (allocation is not, but preparation is). Please forward all questions and concerns so that they can be shared with the other Senates.

* 1. Curriculum Handbook

(Maryanow) The handbook hasn’t been updated in about a decade. Updated for new laws, guidelines, and college goals. It is also updated for the 6th edition of the PCAH.

* 1. Curriculum COA

(Maryanow) Some changes to the composition. Madera went from 1 to 3 representatives, appointed by MOFA. Distance Education Coordinator was added as an advisor, non-voting member . We added a curriculum analyst as a non-voting member.

* 1. Departmental Policy Application Form (Equivalency)
  2. Equivalency COA
  3. Petition Form for All RC Equivalencies
  4. Process for Equivalency Petitions and Establishing Departmental Polices.
  5. Request For Appeal of Denied Petitions (Equivalency)

Discussed 9.7-9.11 collectively.

(Berg) Equivalency Committee met on flex day and went through best practices. All of these documents/document revisions came out of that. One item that came out is a lack of transparency. To address that, we have created an Equivalency website. There also needs to be a better understanding of Equivalency college-wide, including Deans.

(Discussion) The process for screening for Equivalencies is faculty/hiring committee responsibility, not HR. There have been some concerns about people being screened out of a full time pool who teach for us part time. We also want to make sure that equivalency is in place prior to job offers.

* 1. RC Technology Advisory COA

(Sakaguchi) This used to be a subcommittee of facilities. Trying to work on technology for the future for the college, writing the technology plans.

1. **Informational Items**
   1. Guided Pathways Summary Institute #1

(Curry) We will go to 6 Institutes over the next 2 years. There is a brief summary of the last one on Blackboard. This was mostly a discussion of how significant the change is. They also shared the data about how few students complete transfer level math and English in the 1st year (4%). This is before Multiple Measures, etc. but still very low. We also only have about 18% at 30 units after the first year.

The Guided Pathways team is starting a communication plan.

* 1. Guided Pathways Transformation Team Members

(Curry) 20-30 people currently. The team was selected to cover a lot of areas in the program. Eventually we will be branching out; most everyone will be involved in Guided Pathways.

(Discussion) There is a mix across both campuses, tenured and non-tenured. Guided pathways in a 10+1 issue and you can see that faculty dominate this committee.

1. **Future Agenda Items**
2. **Officers’ Reports**
   1. President – Stephanie Curry
   2. Madera/Oakhurst Faculty Association (MOFA) President – Jennifer Gray Curriculum did an update in Madera. The executive council is meeting.
   3. Vice President for Senate Business – Rick Garza No report.
   4. Vice President for Curriculum –Natasha Maryanow Curriculum has an integrated, accelerated course and a co-req for 1A coming through Curriculum, which will help students with completion in the first year.
   5. Secretary – Rebecca Snyder No report.
   6. State Representative – Emily Berg Call went out for nominations for state-wide awards. There have been a few nominations. Jim Gilmore/Math for the Multiple Measures, Statistics Pathway for Exemplary Program. Eileen Apperson for Hayward Award for Excellence in Education. Stanback Stroud Diversity award is not due until next semester.
   7. Immediate Past President – Jeff Ragan No report.
3. **Other thoughts**
4. **Adjourn**

Garza: Motion to adjourn. Second: Maryanow.

Approved.

Meeting adjourned at 3:00 p.m.